

**2022 BELLEVUE PICNIC**  
**Saturday, May 21, 2022 – 10:00 am – 9:45 pm**  
**Bellevue Middle School, 655 Colice Jeanne Rd., Nashville, TN 37221**

**GENERAL BUSINESS, 501c3 CIVIC AND RELIGIOUS ORGANIZATIONS VENDORS**

About the Festival

The Bellevue Community Picnic is an annual festival managed by the Bellevue Harpeth Chamber of Commerce. For more than 40 years, the Bellevue community has gathered for free watermelon, kids' activities, delicious food, music, fireworks and fun. The Picnic is held the 3<sup>rd</sup> Saturday in May annually. Location is typically at Red Caboose Park, but for the 2022 Picnic, we will be located at Bellevue Middle School. Attendance averages 10,000.

Vendor Information and General Policies

- Vendor applications will be accepted through April 30, 2022. All applications and fees must be received, along with signed Rules & Regulations and Waiver and Release of Liability, Assumption of Risk and Indemnification Agreement documents, prior to this date in order to be considered for Exhibit Space.
- Hours of the Event are 10:00 am until 9:45 pm. Setup times will be determined no later than May 1, 2022 and distributed to vendors at that time.
- Vendors are required to maintain staff at exhibit area throughout Picnic hours. No tear down allowed until 7 pm. Early tear down will result in Exhibitor not being allowed to exhibit at future Picnics.
- Booth spaces are 10' x 10' each.
- Electricity is NOT AVAILABLE at this event.
- All spaces are located outside.
- Booth spaces must be left clean upon departure at the close of the Picnic. Failure to do so will result in the Exhibitor being assessed a cleaning fee of \$100 and not being invited back to the festival.
- **As presenting sponsor, Nashville Christian School retains the exclusive right to hand out promotional bags. No other vendor shall hand out any bags with their company or organization logo to visitors of their exhibit space.**
- Vendors will be notified of the receipt of their application and acceptance status within 14 business days of the receipt of the application. For further information or questions, please call 615-662-2737 or via email at [peyton@bellevueharpethchamber.com](mailto:peyton@bellevueharpethchamber.com)
- All fees are non-refundable if event is cancelled due to weather, acts of nature, disaster, etc. beyond our control, or if vendor chooses not to set up.

***See Application, Guidelines and Waiver and Release of Liability for complete details.***

## GENERAL BUSINESS, 501c3 CIVIC AND RELIGIOUS ORGANIZATIONS VENDORS

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip Code \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Website: \_\_\_\_\_ Phone \_\_\_\_\_

**Each booth space is 10'x10' and shall include & must hold, tables, awnings, etc. If more space is needed, additional booth space must be purchased.**

### ALL FEES ARE NON-REFUNDABLE

Fee Schedule:

Business Vendor Space - Active BHCC MEMBERS ONLY: \$250  
Business NON-MEMBER Vendor Space: \$500  
Political Candidate – Active BHCC MEMBERS ONLY: \$250  
Political Candidate NON-MEMBER Vendor Space: \$500  
501c3 Civic or Religious Organization Booth - ACTIVE MEMBER: \$150  
501c3 Civic or Religious Organization Booth – NON-MEMBER: \$300  
Political Candidate Booth/10 x 3 banner combo Active BHCC Member: \$400  
Political Candidate Booth/10 x 3 banner combo NON Member: \$600

6 foot table rental: \$20  
8 foot table rental: \$25  
Chairs: \$5

Business Number of 10 x 10 spaces:  
Number of 6 foot tables needed  
Number of 8 foot tables needed  
Number of Chairs needed:

Political Candidate Number of 10 x 10 spaces:  
Number of 6 foot tables needed  
Number of 8 foot tables needed  
Number of Chairs needed:

501c3 Civic or Religious Organization Number of 10 x 10 Spaces:  
Number of 6 foot tables needed  
Number of 8 foot tables needed  
Number of Chairs needed:

Political Candidate Number of 10 x 10 spaces PLUS 10 x 3 banner  
Number of 6 foot tables needed  
Number of 8 foot tables needed  
Number of Chairs needed:

Describe what you will demonstrate or sell at your exhibit – New vendors must submit 3-5 photos of your set-up or a link to your website along with an overview of items you offer.

Have you participated in other festivals, shows, etc.? Please provide name of event/s. \_\_\_\_\_

---

Proof of insurance naming the Bellevue Harpeth Chamber of Commerce and Metro Nashville Public Schools as a payee should be included with application, ***if required of vendor***. This applies to rides, games, etc. that may pose a danger to participants. If unsure, contact The Chamber at 615-662-2737.